



# PSYCHOTROPIC MEDICATION Policy Guidelines

## CONSENTERS

### Who can consent to new prescription of psychotropic medications for children in care?

#### 1 Primary Medical Consenters who are SCDSS

- Case Managers
- Supervisors
- Regional Clinical Specialists

#### 2 Designated Secondary Medical Consenters

- Caregivers who are foster parents, relatives, pre-adoptive parents
- Professional employees of emergency shelters, and group care providers

SCDSS Designated Secondary Medical Consenters may consent to new prescriptions of psychotropic medications in the absence of the Primary Medical Consenter and when there are no psychotropic red flags.

## RED FLAGS/PRTF

### ONLY the RCS consents to psychotropics when:

#### 1 There are the following red flags:

- Child is age 6 or under
- There is prescription of four (4) or more psychotropic medications
- Antipsychotic is being prescribed

#### 2 Child is in a psychiatric residential treatment facility or acute psychiatric unit

The Designated Secondary Medical Consenter must notify the Case Manager and the Case Manager must consult the RCS for consent BEFORE the administration of a newly prescribed psychotropic medication when red flags exist.

## PSYCHOTROPIC INFORMED CONSENT FORMS

Primary and Secondary Medical Consenters MUST share and sign the **DSS 2056 Psychotropic Medication Informed Consent Form** with medical providers to provide consent to newly prescribed Psychotropic Medications in community.

Once SCDSS Form 2056 is completed, the Secondary Medical Consenter shares the completed DSS Form 2056 with SCDSS Case Manager to inform that consent was given.

SCDSS Case manager reviews the signed SCDSS Form and uploads in CAPSS.

RCS provides consent to psychotropics on DSS Form 1214 for child/youth in PRTF/Acute care.

## TRAINING REQUIREMENTS

Primary Medical Consenters are required to complete the Health Care Oversight and Psychotropic Medications Training within 90 days of hire and annually thereafter. SCDSS LMS provides Part One of this Training. After completing Part One of this training they sign up for Part Two on LMS that is conducted virtually via TEAMS.

Secondary Medical Consenters must complete the Health Care Oversight and Psychotropic Medications Training developed by SCDSS BEFORE they can be designated to consent to new prescription of psychotropics. This training is required initially to be designated as Secondary Medical Consenter, and then annually thereafter. This training can be accessed on SCFPA LMS at following link: <https://www.scfpalms.com/>